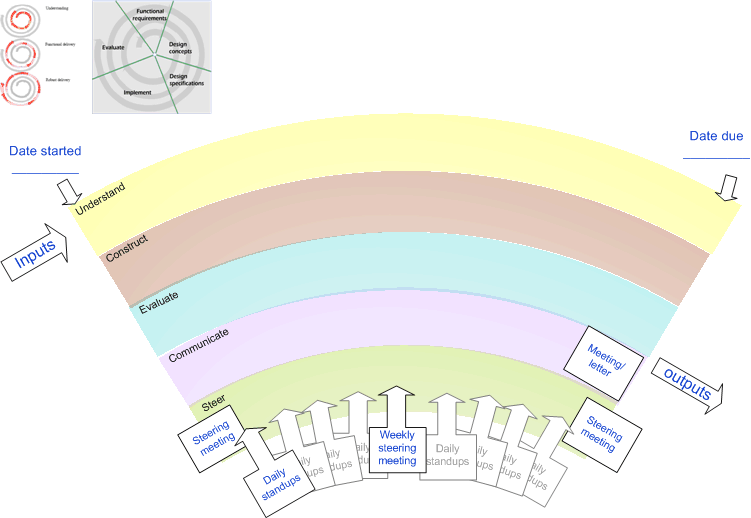
Date 21st Aug



Change to date

Edit these boxes

input

To show workflow

From input to output

output

Change to date

|  |  |  |  |
| --- | --- | --- | --- |
| **Question** | **Person** | | |
| Allen | Brent | Rachel |
| What have you done since yesterday? | Had a meeting with the client | Was also present at this meeting | As was Rachel |
| What are you going to do today? | Fun class driven activities | Fun class driven activities  Update wiki with client meeting | Fun class driven activities |
| Are there any obstacles to your progress? | Time | Time  Money  Wants lunch | Time |

|  |  |
| --- | --- |
| **Changes**  Agents  Responses |  |
| **Prototype**  Question  Method  Answer |
| **New Story** |
| **Idea Park** |
| **Risks** |
| **Escalate** |
| **Unknowns** |
|  |
| **Added to Evidence Portfolio** | |

Every day: 2 minute standup and problem solving

Every week: Plus check all 5 streams addressed, check client communication

Each sector: Plus retrospective sector, plan workflow for next sector